HARTNELLCOLLEGE

Professional Development Committee
Minutes
April 22, 2024, 3:00 p.m.

NAME	REPRESENTING	PRESENT	ABSENT
Dianna Rose	CHRO; co-chair	X	
Moises Almendariz	Administrative		X
Augustine Nevarez	Administrative		X
Melissa Chin-Parker	Administrative		X
Janet Flores	Faculty	X	
Sunita Lanka	Faculty	X	
John Perez	Faculty	X	
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty		X
Jazmin Rios	Faculty		X
Delia Edeza	CSEA		X
Fanny Salgado	CSEA	X	
Katie Holt	CSEA	X	X
Ryan Tran	Confidential		X
Jason Hough	Faculty,		X
Tracy Gomez	Administrative	X	

Guest: Gyale Pitman

CALL TO ORDER AND INTRODUCTIONS
Meeting called to order at 3:08 p.m.

ACTION ITEMS

1. Adopt Agenda (MSC: Katie Holt (first), Dianna Rose (second)

DISCUSSION ITEMS

1. **PD Funds - Gayle Pitman**

   Gayle presented the idea of the PDC being the clearinghouse for PDC throughout the college. This would mean: being aware of the different funds available and the parameters for funding.

   It would open up a lot of opportunities for the entire college community to have the opportunity to attend conferences.

   Dianna agreed and shared the idea of creating a process that is more intentional and fair.

   How can we move forward with the implementation of this idea?
      1. Develop a structure/process as a grant - for reimbursement? June 15
      2. Develop a calendar with major conferences by June 15 (Gayle, Janet, Dianna)
      3. Update guidelines
      4. Increasing award amount to $1500/per year
      5. College-wide communication of upcoming conferences

   DR & CZ will work with the Business Office to get an idea of the average cost of attending conferences and grant implementation.

2. **Review Breakout Sessions Results**

   The committee reviewed the results and agreed on the breakout session themes.

3. **Finish Thursday Planning**

4. **AI in Higher Education (Sunita)**

   Sunita presented the information she gathered from the conference.
   Sunita will share the goodie bag.

5. **Review Mission & Vision Statement**

ADJOURNMENT

2023 Semester Meetings:
May 6, 2024, 3-5 p.m.